

**EPHING FOREST DISTRICT COUNCIL PUBLIC CONSULTATION REGISTER 2005**

Reference	Subject	Date	Commissioned by	Carried Out By	Purpose	Int/Ext	Comments	Results Reported To	Method & Cost
PMU/CONS/01/05	Payphones in Sheltered Housing Schemes	Jan-05	Housing Services	Housing Information and Strategy Team.	To find out whether residents in sheltered schemes were making good use of the payphones in order to justify the costs of providing them.	ext	Generally the survey showed low usage, although the results varied from scheme to scheme. Residents were not using the phones frequently but some felt this facility should be retained.	Sheltered Housing Forum, Housing Management Team.	Postal survey using Snap survey software
PMU/CONS/02/05	Springfields Project Preliminary Consultation	Jan-05	Housing Services	Housing Information and Strategy Team	To seek preliminary views on a proposed improvement scheme from residents living on the Springfields Estate, Waltham Abbey, and in the surrounding area	ext	Budget set aside for major works on the estate, some essential, other works optional. Objective was to seek views on priorities for optional work.	Springfields project team	Postal survey produced with Snap survey software and hand delivered to residents. Costs of printing/return postage only
PMU/CONS/03/05	Garden Maintenance Scheme	Jan-05	Housing Services	Assistant Head of Housing Services (Operations)	Tenants and Leaseholders Federation consulted on the proposal to extend the garden maintenance scheme for vulnerable people	ext	The Federation is consulted on all policy issues affecting tenants and leaseholders	Overview & Scrutiny Committee (1)	Report on proposals discussed at Federation meeting
PMU/CONS/04/05	Estate Cleansing (Mobile Cleaning Service)	Jan-05	Housing Services	Assistant Head of Housing Services (Operations)	Consultation with tenants, CAB & Tenants & Leaseholders Federation on the proposal to extend the cleaning service to smaller flat blocks	ext	Outcome of consultation showed that tenants living in smaller blocks would not be interested in receiving the service	Tenants and Leaseholders Federation	(a) Postal survey of tenants (b) Meetings with CAB and Federation
PMU/CONS/05/05	Environmental Improvements – The Spinney, Loughton	Apr-05	Area Housing Manager David Barrett	Area Housing Manager	To consult residents on a set of proposals for environmental improvements to complex of elderly persons flats.	ext	Agreed with proposal to demolish drying areas. Work to be carried out. Some opposition expressed to proposal to construct new pathway which will not now proceed.	Internal	Postal Survey

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PMU/CONS/06/05	Beyond Suburbia	Oct 04 to March 05	Leisure Services	Head of Leisure Services an joint Chief Executive	A feasibility study to investigate the need for cultural development and regeneration and improvement in service delivery in the rural north of the EFDC	ext	To enhance the quality of life of people living in the parishes in this area	As yet not reported, but plan to report to members via O/S and cabinet and local parish Councils via executive summary	Desk research, telephone and face to face interviews, workshops. Total cost £25k. £20k from ERRF and £5k from EFDC
PMU/CONS/07/05	Changes to Housing Allocations Scheme	Sep-05	Housing Services	Housing Needs Manager	Statutory and voluntary consultation of local councils and RSLs on changes to the Council's Housing Allocations Scheme	ext	This process is carried out annually, in accordance with the Housing Act 1996 and the Local Councils Charter	Cabinet	Postal survey
PMU/CONS/08/05	Introductory Tenancy Scheme	Sep-05	Housing Services	Assistant Head of Housing Services (Operations)	Consultation with all existing secure tenants, CAB & Tenants & Leaseholders Federation on the proposal to introduce an Introductory Tenancy Scheme for all new secure tenants	ext	Consultation is a requirement of the Introductory Tenancy Scheme regulations. The scheme will mean that all new secure tenants will be on "probation" for the first twelve months of their tenancy	Cabinet	(a) Meetings with CAB and the Federation (b) Through Housing News - all tenants
PMU/CONS/09/05	Conversion of former Scheme Manager's accommodation at Hyde Mead House, Nazeing	Jun-05	Housing Services	Assistant Head of Housing Services (Property and Resources)	Residents meeting to discuss future use of additional room made available after the conversion of a 3 bedroom flat at the scheme	ext	Residents accepted the Council's proposals	Housing Portfolio Holder	Residents Meeting
PMU/CONS/10/05	Repairs Tenant Satisfaction Survey	on-going	Housing Services	Housing Repairs Manager	On-going post repair survey	ext	Ongoing consultation	Finance and Performance Management Scrutiny Panel	Tenant Satisfaction card with confirmation of repair
PMU/CONS/11/05	Play Area Improvements	on-going	Housing Services	Area Housing Managers	Local residents have been consulted on play area improvements Limes Farm, Chigwell during 2005	ext	Ongoing consultation	Area Housing Manager	Letter explaining proposal
PMU/CONS/12/05	Housing Management Service Strategy	Apr-05	Housing Services	Assistant Head of Housing Services (Operations)	Tenants and Leaseholders Federation consulted on the updated Housing Management Service Strategy	ext	The Federation is consulted on all policy issues affecting tenants and leaseholders	Housing Scrutiny Panel	Draft Strategy discussed at Federation meeting

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PMU/CONS/13/05	Older Peoples Housing Service Strategy	Apr-05	Housing Services	Assistant Head of Housing Services (Operations)	Tenants and Leaseholders Federation consulted on the updated Older Peoples Housing Service Strategy	ext	The Federation is consulted on all policy issues affecting tenants and leaseholders	Housing Scrutiny Panel	Draft Strategy discussed at Federation meeting
PMU/CONS/14/05	Tenant Participation Housing Service Strategy	Jul-05	Housing Services	Assistant Head of Housing Services (Property & Resources)	Tenants and Leaseholders Federation consulted on the updated Tenant Participation Housing Service Strategy	ext	The Federation is consulted on all policy issues affecting tenants and leaseholders	Housing Scrutiny Panel	Draft Strategy discussed at Federation meeting

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PMU/CONS/15/05	Quarterly Management Performance Monitoring	on-going	Housing Services	Head of Housing Services	Tenants and Leaseholders Federation consulted on Housing Services Quarterly Performance Management regime	ext	The Federation is consulted on housing performance by reference to all housing performance indicators quarterly	Head of Housing Services	PI Schedule discussed at Federation meetings quarterly
PMU/CONS/16/05	Storm Canopies – Hyde Mead House	Jul-05	Housing Services	Assistant Housing Manager Older Peoples Services	For the tenants to decide which option they preferred for the storm canopy.	ext	Council tenants of sheltered schemes within older peoples services.	Manager – Older Peoples Services.	Postal survey
PMU/CONS/17/05	Storm Canopies – Frank Bretton House	Jul-05	Housing Services	Assistant Housing Manager Older Peoples Services	For the tenants to decide which option they preferred for the storm canopy.	ext	Council tenants of sheltered schemes within older peoples services.	Manager – Older Peoples Services.	Postal survey
PMU/CONS/18/05	Storm Canopies – Buckhurst Court	Jul-05	Housing Services	Assistant Housing Manager Older Peoples Services	For the tenants to decide which option they preferred for the storm canopy.	ext	Council tenants of sheltered schemes within older peoples services.	Manager – Older Peoples Services.	Postal survey
PMU/CONS/19/05	Storm Canopies – Jubilee Court	Jul-05	Housing Services	Assistant Housing Manager Older Peoples Services	For the tenants to decide which option they preferred for the storm canopy.	ext	Council tenants of sheltered schemes within older peoples services.	Manager – Older Peoples Services.	Postal survey
PMU/CONS/20/0505	Wickfields Improvement Scheme	Aug-05	Housing Services	Head of Housing Services	All residents have been consulted on the possibility of an improvement scheme being undertaken through a stock transfer, and on the proposed design	ext	93% of residents were in favour of the improvements through a transfer. A Residents Consultation Group of 6 interested residents was formed to discuss detailed design issues.	Cabinet	(a) Residents Meeting (b) Individual visits to each tenant's home (c) Resident Consultation Group Meetings
PMU/CONS/21/05	Chapel Road Bin Area	Aug-05	Housing Services	Head of Housing Services	To look at alternative arrangements for the storing of refuse on site. Respondents of sheltered housing, who use the exiting facility	ext	Majority of residents responding to the survey, agreed to the proposals. Work will proceed during 2005/06.	On General Housing file	By post £10?